

Job Description for Endowment Trust

Authority

- The position of Trustee of the Endowment Trust is defined in FUUSA By-Laws Article XI Financial Policy, Section 7.
- The Endowment Trust is managed by five Trustees
- Trustees are elected for one 5 year term.

Major Duties:

- Manage the Endowment Trust in accordance with the provisions of the Declaration of Trust, including but not limited to,
 - Making decisions concerning appropriate investments of the principal of the Trust
 - Accounting for all additions to and income from the Trust
 - Determining, within guidelines of the Trust Agreement, on appropriate uses for the income and/or principal of the Trust
 - Periodically reporting the status and financial activities of the Trust to the congregation.

Key Relationships:

- Annually assist the Treasurer by maintaining the financial records of the Endowment Trust.

Time Commitments:

- 2 hours per month maximum