

## Script for the Announcer

**Please note: in the current service format, the Announcer does not** begin the service. Your role begins AFTER the Chalice Lighting or as noted in the Order of Service.

### Welcome

Good morning and welcome to the First Unitarian Universalist Society of Albany. My name is \_\_\_\_\_ .

If you're presenting a Committee Focus, it comes next. If not, proceed to "Welcoming Guests and Visitors" below.

### Optional Committee Focus

I am a member of \_\_\_\_ Committee, which is the Committee Focus this week. *Present brief summary—TWO-minute maximum -- about your committee and its work.*

### Welcoming Guests and Visitors

We enjoy welcoming guests and visitors to our service. If you have brought a guest, or are a visitor and would like to tell us who you are and where you're from, please stand or raise your hand. The usher will bring you a microphone so that everyone can hear you. *(Pause for newcomer introductions.)*

*Read this line only if an introduction has happened:* Thank you and welcome.  
*Continue here:*

If anyone would like to learn more about this congregation or about Unitarian Universalism, please stop by the Welcome Table in the lobby.

### Congregational Greeting

Please take this opportunity to turn and greet **the people seated near you.** *(Pause.)*

*When children are in the service, the Wisdom Story (Children's Story) takes place now, then children leave, and the Announcer resumes. If there is no Wisdom Story, wait for the Congregational Greeting to be completed and for quiet before continuing.*

### Announcements

Before we continue with today's service, we have these announcements:

*Read any paper announcements that aren't already in the Order of Service. If there's a related item in the Order of Service, it's okay to read an announcement about an item that's very important or immediately pending (use your best judgment). (Reminders: (1) Don't use acronyms—read whole name. (2) If referring to sign-ups, ask the contact person to stand up so folks know whom to talk to.)*

I also draw your attention to the announcements printed in the Order of Service.

*Return to your seat with the congregation.*